# UNIVERSITY OF NAROWAL, NAROWAL

**Phone:** 0542-920051
**Email:** registrar@uon.edu.pk
**Website:** www.uon.edu.pk

## Office of the Registrar

University of Narowal

Ref. No.: UON/REG/26/*196*
Dated: 9 - 2 - 2026

## NOTIFICATION

In pursuance of the recommendations of the Convener Admission Committee, and in accordance with Section 15 of Act X of 2018 of the University of Narowal, the Vice Chancellor is pleased to approve the following Admission Policy for Undergraduate Programs for the **Spring-2026** admissions, subject to the anticipatory approval of the Academic Council:

## UNIVERSITY OF NAROWAL ADMISSION POLICY FOR THE UNDERGRADUATE DEGREE PROGRAMS SEMESTER SPRING – 2026 (UNDER SEMESTER SYSTEM RULES)

### 1. GENERAL CRITERIA

**1.1** University of Narowal will commence the online admissions for all Undergraduate Degree Programs given in the **Annexure-I.** Online admissions shall be processed against the advertisement in print and electronic media under Semester System on Open Merit and Reserved Quotas as given in **Annexure-II**

**1.2** The eligible applicants (Male / Female / Transgender) can apply without any discrimination for admissions at University of Narowal.

**1.3** Unless, mentioned in **Annexure-II**, the reserved seats are only for the Morning Degree Programs.

**1.4** Only complete application(s) along with following compulsory documents shall be processed:

    a. Candidate's passport size photograph (with blue background).

    b. Matriculation and Intermediate or Equivalent Certificate/DMC issued by respective Board at the time of application.

    c. In case of any discrepancy, fake documentation or concealment of facts, the admission shall be cancelled at any stage of the degree.

    d. Applicants shall deposit amount of Rs. 1000/- (Non-Refundable) against each program applied for admission. Challan form for admission processing fee will be generated at online admission portal, and student shall upload the copy of paid challan at online admission portal of University of Narowal.

**1.5** Considering eligibility, a candidate may apply for more than one-degree programs

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**1.6** The admission calendar for Spring-2026 shall be circulated among applicants through University Website and Official Facebook Page and official WhatsApp channel of the University.

**1.7** The change of subject/program within stipulated time period (as mentioned in admission calendar) shall only be allowed, after approval of convener admission committee, to the applicants who have already applied for the desired degree program(s) subject to the availability of vacant seats and eligibility.

**1.8** Semester dues shall be refunded (if requested):

| Sr. # | Particular | Policy |
|---|---|---|
| 1. | Full (100%) Fee Refund | Up to 7th day of commencement of classes OR 7th day of deposit in case fee is deposited after commencement of classes |
| 2. | Half (50%) Fee Refund | From 8th to 15th day of commencement of classes OR 8th to 15th day of deposit in case fee is deposited after commencement of classes. |
| 3. | No (0%) Fee Refund | From 16th day of commencement of classes OR 16th day of deposit in case fee is deposited after commencement of classes. |
| 4. | Due to low percentage in Last / Terminal Degree | The result will be compiled by the department with in fifteen (15) working days. After declaration of result the whole fee (100%) will be refunded. |
| 5. | Irrelevant Terminal Degree to the course applied | The whole fee (100%) will be refunded within current fifteen (15) days after lacuna/ambiguity identified. |
| 6. | Non-Commencement of any program due to low intake of students or any other reason | The whole fee (100%) will be refunded within notified by the registrar office. It will be the fifteen (15) days after the decision is properly responsibility of the department to inform the student regarding Serial No 4, 5 and 6. |
| 7. | Dropped Out students due to low CGPA | The challan form of those shall be blocked who do not qualify promotion criteria. The whole fee (100%) will also be refunded to the non-going students who have deposited their fee for the subsequent semester but dropped in earlier semester. |

**Note:** % age of fee shall be applicable on all components, except for security and admission charges. Timeline shall be calculated continuously covering both weekdays and weekend

    **1.8.1** The candidates shall apply for fee refund through Head of Department and Director Students Affair with in time period mentioned above.

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1.8.2 The Director Students Affairs shall forward the same to the Treasurer Department for further course of action along with following documents.

1.8.3 Fee refund form duly signed/stamped by HOD and DSA.

1.8.4 Notification of commencement of classes

1.8.5 Proof of admission cancellation

1.8.6 Original fee paid challan

**1.9** Merit List of selected candidates shall be displayed on the University's Notice Boards, Website, WhatsApp channel and Official Facebook Page as per admission calendar.

**1.10** Applicant(s) can file the admission grievance(s), if any, along with all required documents in the admission office for redressal within two working days after the display of the merit list(s).

**1.11** All selected candidates mentioned in any merit lists shall appear in the Admission Office along with all credentials (in original), CNIC / B-Form, a passport size fresh photograph with blue background and one set of attested copies of all credentials placed in an ordinary paper folder within stipulated time before the notification / display of the next merit list to get bank Challan for the semester fee / dues and securing of admission.

**1.12** The admission dues/fee shall be deposited within the stipulated period as specified in the Admission Calendar, at any branch of The Bank of Punjab. A copy of the paid challan must be submitted to the Admission Office for semester registration. Failure to do so will result in non-processing of semester registration.

**1.13** In case the semester fee / dues are not deposited within stipulated time the admission offer shall stand cancelled.

**1.14** Subject to availability, hostel accommodation shall be provided on the basis of merit, with preference given to candidates holding domicile of districts other than Narowal.

**1.15** Equivalence Certificate of "A" Levels or Intermediate Certificate awarded by the foreign institutions issued by the Inter Board Committee of Chairman (IBCC) is mandatory at the time of registration.

**1.16** The applicant's upper age limit shall be 24 years for male candidates and 25 years for female candidates as of the admission closing date. No further age relaxation shall be permissible under any circumstances.

**1.17** Applicants applying under the University of Narowal Employee Quota must obtain an Employment Certificate from the Registrar Office, University of Narowal. The certificate must be submitted at the time of applying for admission.

**1.18** In view of the minimum required number of students per section/class and available

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university resources, the University reserves the right not to offer any degree program(s) without assigning any reason.

**1.19** If a degree program is not offered, all deposited semester dues shall be refunded to the applicant, excluding the application processing fee.

**1.20** The maximum number of students per section for all programs, with the exception of the BS Education program, shall be 60. For the BS Education program, the maximum number of seats shall be limited to 50.

**1.21** A minimum of 25 students per section is required to commence any program.

**1.22** Unless otherwise specified, applicants holding a 3-year relevant Diploma of Associate Engineering (DAE), duly recognized by the Concerned Board, may apply on in relevant Self-Support Programs, as Specified in **ANNEXURE-I**.

**ANNEXURE-I**

**UNDERGRADUATE DEGREE PROGRAMS OFFERED BY THE UNIVERSITY OF NAROWAL IN SPRING-2026 FOR SELF-SUPPORT PROGRAMS**

| Faculty of Science | |
|---|---|
| **Degree Programs** | **Eligibility and Merit Determination Criteria** |
| 1. BS Botany <br> 2. BS Zoology | A minimum of 45% marks in Intermediate (Pre-Medical) or Science Group with Biology, or an equivalent qualification, is required to meet the minimum admission criteria. Failure to meet this requirement shall result in cancellation of admission at any stage. <br> **MERIT CALCULATION CRITERIA:** <br> 30 % Matriculation Marks + 70% Intermediate Marks. |
| 3. BS Biochemistry <br> 4. BS Biotechnology | A minimum of 50% marks in Intermediate (Pre-Medical) or Science Group with Biology, or an equivalent qualification, is required to meet the minimum admission criteria. Failure to meet this requirement shall result in cancellation of admission at any stage. <br> **MERIT CALCULATION CRITERIA:** <br> 30 % Matriculation Marks + 70% Intermediate Marks. |

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| | |
|---|---|
| **5. BS Chemistry** | A minimum of 45% marks in Intermediate (Pre-Medical or Pre-Engineering) or equivalent is required to meet the eligibility criteria for admission. Failure to meet this requirement shall result in cancellation of admission at any stage.<br>**MERIT CALCULATION CRITERIA:**<br>30 % Matriculation Marks + 70% Intermediate Marks. |
| **6. BS Environmental Sciences** | A minimum of 50% marks in Intermediate (Pre-Medical, Pre-Engineering, ICS, or Science Group with the relevant subject) or an equivalent qualification is required to meet the minimum admission criteria. Failure to fulfill this requirement shall result in cancellation of admission at any stage.<br>**MERIT CALCULATION CRITERIA:**<br>30 % Matriculation Marks + 70% Intermediate Marks |
| **7. BS Mathematics** | A minimum of 45% marks in Intermediate (Pre-Engineering) or Science Group with Mathematics (200 marks), or an equivalent qualification, is required to meet the minimum admission criteria. Failure to meet this requirement shall result in cancellation of admission at any stage.<br>**MERIT CALCULATION CRITERIA:**<br>30 % Matriculation Marks + 70% Intermediate Marks. |
| **8. BS Physics** | A minimum of 45% marks is required in Intermediate (Pre-Engineering) or Science Group with at least 200 marks in Physics or Mathematics, or an equivalent qualification, to meet the admission criteria. Candidates with a pre-medical background are not eligible. Failure to meet these conditions shall result in cancellation of admission at any stage.<br>**MERIT CALCULATION CRITERIA:**<br>30 % Matriculation Marks + 70% Intermediate Marks. |
| **Faculty of Business and Economics** | |
| **9. BBA**<br>**10. BS Economics**<br>**11. BS Accounting and Finance** | A minimum of 45% marks in Intermediate or an equivalent qualification is required to meet the admission criteria. Failure to meet this requirement shall result in cancellation of admission at any stage.<br>**MERIT CALCULATION CRITERIA:**<br>30 % Matriculation Marks + 70% Intermediate Marks. |

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| Faculty of Social Sciences | |
|---|---|
| 12. BS Education<br>13. BS Mass Communication and Media<br>14. BS Physical Education<br>15. BS Heritage and Tourism<br>16. BS Psychology | A minimum of 45% marks in Intermediate or an equivalent qualification is required to fulfill the minimum admission criteria. Otherwise, the admission shall be cancelled at any stage.<br>**MERIT CALCULATION CRITERIA:**<br>30 % Matriculation Marks + 70% Intermediate Marks |
| **Faculty of Language and Linguistics** | |
| 17. BS English Literature<br>18. BS English Linguistic<br>19. BS Urdu | A minimum of 45% marks in Intermediate or an equivalent qualification is required to meet the admission criteria. Failure to meet this requirement shall result in cancellation of admission at any stage.<br>**MERIT CALCULATION CRITERIA:**<br>30 % Matriculation Marks + 70% Intermediate Marks |
| **Faculty of Art and Design** | |
| 20. BS Fine Arts | A minimum of 45% marks in Intermediate or an equivalent qualification is required to meet the admission criteria. Failure to meet this requirement shall result in cancellation of admission at any stage.<br>**MERIT CALCULATION CRITERIA:**<br>30 % Matriculation Marks + 70% Intermediate Marks. |
| **Faculty of Food & Nutrition** | |
| 21. BS Food Science & Technology | A minimum of 50% marks in Intermediate (Pre-Medical or Pre-Engineering) or an equivalent qualification is required to meet the admission criteria. Failure to meet this requirement shall result in cancellation of admission at any stage.<br>**MERIT CALCULATION CRITERIA:**<br>30 % Matriculation Marks + 70% Intermediate Marks. |
| **Faculty of Pharmacy** | |
| 22. Doctor of Pharmacy | A minimum of 60% marks in Intermediate (Pre-Medical) or Science Group with Biology, or an equivalent qualification, is required to meet the minimum admission criteria. Failure to |

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| | meet this requirement shall result in cancellation of admission at any stage. · <br><br> **MERIT CALCULATION CRITERIA:** <br> 30 % Matriculation Marks + 70% Intermediate Marks. |
|---|---|

**ANNEXURE-II**

**DETAIL OF RESERVED SEATS IN UNDERGRADUATE DEGREE PROGRAMS AND ADMISSION CRITERIA**

In addition to the above-mentioned general admission criteria, the following conditions shall apply to all applicants applying against reserved seats. These quotas shall be applicable to **Morning Programs only**.

    a. The merit for the reserved seats shall be determined within each respective category, provided that the applicant meets the general minimum admission eligibility criteria.

    b. In case the number of nominations/applicants exceeds the allocated seats for a particular degree program, the University reserves the right to prepare a merit list accordingly within the quota.

    c. Subject to eligibility, a candidate may apply for more than one reserved quota.

    d. The applicant shall be required to submit relevant documentary evidence as proof of eligibility for the claimed reserved quota.

| Eligibility Criteria | |
|---|---|
| 1. Persons with Disability | a) Two percent (2%) seats; at least one seat is reserved for special persons in all Undergraduate degree program. <br><br> b) The applicant shall have to produce a certificate, duly issued by the District Disable Assessment Committee issued by relevant District or federal government. |
| 2. Sports | a) Two percent (2%) seats; at least one seat is reserved for candidates applying under the Sports Quota. <br><br> b) The applicant shall provide a registration certificate from Country / Provincial / District Sports Board along with certificate(s) of participation at inter college / board / provincelevel issued by the concerned education department / board / province. |

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| | | |
|---|---|---|
| 3. | Co-Curricular Activities | a) One percent (1%) seat(s); at least one seat is reserved for candidates applying under the Co-Curricular Activities Quota. <br> b) The applicant shall have to provide certificate(s) in the co-curricular activities at inter college / board / province level issued by the concerned education department / board / province. |
| 4. | Children, sibling and spouse of UON Employees | a) Two percent (2%) seats; at least one seat is reserved for the children, sibling and spouse of University of Narowal Regular BPS/TTS (excluding staff on deputation) in all Undergraduate Degree Programs. <br> b) The candidates having DAE are not eligible to apply against reserved seat of this quota. However, they may apply against reserve seats of DAE. <br> c) Family Registration Certificate (FRC) and University of Narowal employment certificate issued by Registrar office shall be required along with admission application form. |
| 5. | FATA | a) Two (2%) seats; at least one seat is reserved for the applicants of FATA in all Undergraduate degree programs. <br> b) The domicile and CNIC of FATA shall be required. |
| 6. | Baluchistan | a) One (1%) seat; at least one seat is reserved for the applicants of Baluchistan in all Undergraduate degree programs. <br> b) The domicile and CNIC of Baluchistan shall be required. |
| 7. | Gilgit-Baltistan | a) One (1%) seat; at least one seat is reserved for the applicants of Gilgit-Baltistan region in all Undergraduate degree programs. <br> b) The domicile and CNIC of Gilgit-Baltistan shall be required. |
| 8. | Azad Jammu And Kashmir (AJK) | a) One (1%) at least one seat for the Azad Jammu and Kashmir (AJK) region in all Undergraduate degree programs. <br> b) The domicile and CNIC of Azad Jammu and Kashmir (AJK) shall be required. |

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| 9. | Minorities | a) Two (2%) at least one seat for Minorities in all Undergraduate degree programs. <br> b) NADRA or Government Body documents for the proof of claim as minority shall be required. |
|----|-----------|------------------------------------------------------------------------------------|
| 10. | Shuhada | a) Two (2%) seats; at least one seat is reserved for the children of Shuhada in Army, Police & Rangers. <br> b) Death Certificate (with the reason of Death), letter from the concerned department and Service Book shall be required. |

2. This is issued with the approval of Vice Chancellor.

**DR. EHTISHAM ALI**
DEPUTY REGISTRAR
*(FOR REGISTRAR)*

**COPY FOR INFORMATION:**
- Convener Admission Committee
- Co-Convener Admission Committee
- Director Academics
- Additional Treasurer
- Additional Controller of Examinations
- Assistant Director Students Affairs
- Resident Auditor
- PS to Vice Chancellor
- PS to Registrar
- Office Copy